

HIGH SCHOOL STUDENT CAREER EXPLORATION **RESUME DISCUSSION GUIDE**

Creating a high school resume is valuable for job and scholarship opportunities. It also helps with career exploration and reflecting on skills and experiences.

Resumes are not like a lot of the other writing your student has done in school. The best way to set them up to succeed writing a resume and doing meaningful reflection, is to help give them some context.

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| Share | Please share your resume with your student and guide them through the various sections. It would be helpful to explain how you have utilized your own experiences throughout your career. You may also want to physically display your resume in front of both of you to show that adults use these documents. |
| Resume Purposes | Sharing how your career has developed and transformed over the years helps students understand that there is no one "correct" way to their destination and that they may switch careers and make choices multiple times in the future. |
| Discuss Their NICHE | When applying for roles, transcripts, awards, or explaining their recommendation performance to job employers and describing their network of colleagues, it is important for students to showcase all of their skills and talents. This practice will benefit them throughout their career as they continue to promote themselves and their capabilities. |
| Time to Write | Assist your student in writing their initial draft by utilizing our High School Student Resume Guide. Act as their primary editor and aid them in determining which experiences and roles are most suitable for their next venture. Throughout this process, engage in conversations about what they have enjoyed, what has been frustrating, what they have learned, and what they wish they had known. |